

Automatic Transaction Checklist

Use this form to gather all of your payment and deposit information in one place for easy reference and tracking.

Automatic Withdrawals and Bill Payments

Payment	Company	Mailing Address & Phone Number	Account Number	Amount	Date of Payment	Switched to GSB
Mortgage/Rent						
Auto Loan #1						
Auto Loan #2						
Car Insurance						
Home Insurance						
Credit Card #1						
Credit Card #2						
Credit Card #3						
Credit Card #4						
Gas/Oil						
Electric						
Television						
Home Telephone						
Cell Phone						
Internet						
Water						
Trash Removal						
Health Club						
Education						
IRA/Retirement						
Other						

Direct Deposits

Payment	Company	Mailing Address & Phone Number	Account Number	Amount	Date of Payment	Switched to GSB
Payroll #1						
Payroll #2						
Retirement #1						
Retirement #1						
Social Security #1						
Social Security #2						
Investments						
Other						