



**The only bank  
you'll ever need.**  
Member FDIC

**Easy  
SwitchKit**

**Automatic Payment Change Authorization**

Complete this form and submit it to any company or organization that automatically withdraws payments from you, existing account. Please complete a form for each payment involved, and remember that a change can take a few weeks to process.

Date: \_\_\_\_\_

To (Company): \_\_\_\_\_

Address: \_\_\_\_\_

City, State, Zip: \_\_\_\_\_

Dear (Company) \_\_\_\_\_:

I have recently changed banks and will need to have my automatic payments switched from my old account to my new GSB account. Below you will find any personal information you may need to aid in this process.

I currently have my automatic payments withdrawn from:

Financial Institution Name: \_\_\_\_\_

Account Number: \_\_\_\_\_

Routing Number: \_\_\_\_\_

Please change my automatic payment to my new GSB account as soon as possible.

Account Holder Name with Your Organization: \_\_\_\_\_

Account Number with Your Organization: \_\_\_\_\_

Type of Payment (Mortgage, Car Insurance, etc.): \_\_\_\_\_

GSB Account Information:

Account Number: \_\_\_\_\_

Routing Number: 211170208

Type of Account:     Checking     Savings

GSB's Address: One Park Street, P.O. Box 369, Guilford, CT, 06137

I have attached a voided check from my new GSB account (If available). Please send me written confirmation of when this will be effective. If you should have any questions regarding this change, please call me on my daytime phone number:

Sincerely,

Customer Signature: \_\_\_\_\_

Name: \_\_\_\_\_

Address: \_\_\_\_\_

City, State, Zip: \_\_\_\_\_